

Wendy Walters BA (Hons) MA
Academy Principal

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A University of Kent Academies Trust School

23 September 2021

Dear Parent / Carer

Open Events: Saturday 2nd October/Saturday 16th October 2021

Each year we hold two Open Days to allow prospective students and their Parent/Carers to visit Chatham Grammar. This year the Open Days will be on **Saturday 2nd October 2021 9:30am – 12:30pm** and **Saturday 16th October 2021 9.30am – 12.30pm**. We believe the best people to showcase our academy are our current students.

Your child has been selected by their teacher to be a **Department Helper**. As well as being a crucial role during the Open Events, it provides students with the opportunity to develop their self-confidence and social skills by interacting with a variety of people. They will also be awarded Leadership Points for ensuring our Open Events run smoothly.

Friday 1st October is a planned staff development day and the academy will be closed to all students. On Saturday 2nd October, students should report to the Student Services Desk to sign in at 8:30am, wearing their school uniform. Once signed in, they will go to their departments. If you will be driving into the school to drop off your child, please use **Ash Tree Lane** entrance, as you will not be able to enter via the main school gates.

Students will be signed out after the Open Event at 12:30pm. If you wish, your child can sign themselves out and walk home, or meet you at a pre-arranged location off site, which should be arranged directly between you and your child.

For the second of our Open Events on Saturday 16th October students should follow the same instructions set for the first Open Event.

A consent link will go live via ParentPay on Thursday 23rd September for you to confirm your child's attendance and must be completed by Monday 27th 2021.

Yours sincerely

Mark Cawthorne
Assistant Principal