

Friday 6th May 2022

Wendy Walters BA (Hons) MA
Academy Principal

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A University of Kent Academies Trust School

Dear Parents/Carers

As we head towards the end of Year 11 I wanted to share key information at this busy time of year.

Examinations

With exams just around the corner I wanted to share information finalised this month by the Joint Council for Qualifications (JCQ) in relation to a positive test for COVID-19 during this summer's public examinations:

A candidate tests positive for COVID-19 but wants to sit their examination. What should the centre do?

*If a candidate has tested positive for COVID-19 or is unwell with relevant symptoms, UKHSA guidance is clear that he/she should stay at home. The candidate should not attend examinations for the time period recommended by UKHSA. This is 3 days for children and young people who are 18 years old and under, or 5 days for adults 19 and over. UKHSA guidance covers what to do if someone has symptoms of a respiratory infection at the end of this period. A candidate who is staying at home and avoiding contact with others, in line with the UKHSA guidance, at the time of the examination, is considered to be absent from the examination for an acceptable reason. Where the candidate is aged 18 or under the centre should provide him/her with **Form 14 -JCQ/ME - Self-certification for candidates who have missed an examination.***

The candidate will complete the form along with their parent/ carer/guardian.

What should centre staff do if they are concerned about the reliability of the information provided by a candidate on Form 14?

Where a centre suspects the authenticity of the details provided by a candidate within Form 14, they should investigate the matter as suspected candidate malpractice using the standard JCQ policy and procedure. If the malpractice investigation concludes that the candidate provided false information on eligibility for special consideration, the candidate's results could be withdrawn, or the candidate could be disqualified from the specific qualification, and potentially other qualifications.

If your child tests positive for COVID-19 then please contact our Exams Officer, Mrs Nevin on the first day of a positive test. To minimise transmission to other students and staff, students who do test positive for COVID-19 will not be able to sit examinations for the first 3 days.

If you have any further queries regarding exams, please contact Mrs Nevin via email:

nevin@universityofkentacademiestrust.org.uk or refer to our website:

<https://www.chathamgrammar.org.uk/exam-information>

Study leave

Students are expected to be in school every day until **Friday 27th May**. From Monday **6th June** students are only required to come in for their exams and should continue to wear full school uniform. If a student wishes to remain on site before an afternoon exam, or after a morning exam they are welcome to silent study in our library. Students must ensure they register with Miss Goosey and remain in the library. They can use the Lime Lounge at break and lunch if they wish.

Leaver's Hoodies

An online shop has been created to enable students to order their Leaver's Hoodie. These will be delivered to the Academy and given to students on Leaver's Day. As soon as I have our link from the company I will share it with you. Students will be able to choose the colour and size of their hoodie, with payment made directly to the online shop.

Friday 24th June, Leaver's day

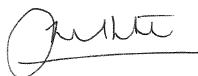
Students will need to arrive at the Academy at 11am and go straight to their Personal Tutor room. Those students sitting their GCSE Statistics exam will be finished by this time. All students should be dressed in full uniform but can bring with them a spare shirt to be signed by their peers. Students are free to 'customise' the spare shirt – this usually involves a lot of glitter and ribbon! Students will be given time with their Personal Tutor to get their shirts signed and then they will have their final year group assembly. Students can then make their way home from 12.15pm to start their Prom preparations!

Year 11 Prom

The prom will take place on **Friday 24th June**, from 7pm-11pm at Priestfield Stadium in Gillingham. The cost of each ticket is now confirmed at £37 and includes a DJ and disco, buffet, photo booth with free prints, red carpet, decorations and the venue hire. Students have been raising money in their Leadership groups and this has been used to subsidise their Prom final ticket price. Tickets are now available on ParentPay and must be purchased by the deadline of **Friday 20th May**. Please note this deadline cannot be extended. When purchasing the ticket, parents and carers will also need to complete the consent form on Parent Pay. The safety of students is our main priority, and the event will be supervised by Chatham Grammar staff who will register students on arrival and out again at the end of the event once they have seen the designated person collecting the student.

This is my last letter to you, and I would like to take this opportunity to wish your child the very best for their future. It has been my absolute pleasure to see them to this point, ready for their next steps and all the success I know it will bring them.

Yours sincerely,



Samantha Shillitoe
Assistant Principal

OUR COMMITMENT TO YOUR PRIVACY

From time to time we may use your personal information to communicate newsletters or marketing information about events, products and services offered by the school which we feel are relevant to you. We will communicate marketing information to you on the basis of "legitimate interest" due to your current relationship with the school. You will find further information about how we use your personal information in our Data Privacy Notice by visiting <http://www.chathamgirlsgrammar.medway.sch.uk/privacy-parents/>. Should you wish to opt out of receiving these communications at any time you can do so by contacting the school office via email: officeCG@universityofkentacademiustrust.org.uk

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