

Wendy Walters BA (Hons) MA
Academy Principal

Chatham Grammar
Rainham Road
Chatham
Kent
ME5 7EH

T : 01634 851262
E : OfficeCG@universityofkentacademiestrust.org.uk
W : www.chathamgrammar.org.uk

A University of Kent Academies Trust School

26 January 2022

Dear Parent/Carer

Year 9 Parent/Carer Evening on Thursday 3rd February 4 - 7pm

Due to the overwhelmingly positive feedback from families, we will be continuing with the online Parent/Carer evening platform, School Cloud that we trialed last year. This system allows you to choose your own appointment times with teachers and once you have done so, you will receive an email confirming your appointments schedule, and the details of how to join your meetings on the evening.

To access School Cloud, you will need to visit chathamgrammar.schoolcloud.co.uk to complete 'your details' and 'student details' sections. The School Cloud system is accessible on any internet enabled electronic device, including mobile phones. Once completed, this will authenticate your account via the academy system for access.

Please be aware that when logging in to School Cloud, your details must match the Academy's details, including your name. Please do not use shortened versions of names as the system will not allow you access with details that do not match our system records.

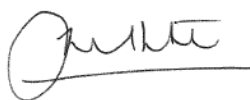
Appointments can be made from Thursday 27th January and will close on Wednesday 2nd February at 20:00. A short guide on how to add appointments is included with this letter or alternatively please use the link below to access a short guide to support you:
<https://vimeo.com/473882995>.

You will have the option of seeing all your child's subject teachers. All appointments are on a first come, first served basis and each appointment slot will be 5 minutes. This is in line with the previous onsite evening set up.

If you would like any support accessing and booking appointments or wish to provide us with feedback of your experience using School Cloud, please contact the Admissions Team via email at admissionscg@universityofkentacademiestrust.org.uk.

Yours sincerely,

Samantha Shillitoe



Assistant Principal