

14th September 2021



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Academy Principal

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A University of Kent Academies Trust School

Dear Parents/Carers

Welcome to Year 9

I hope this letter finds you well. I am Mrs Lutz, the Assistant Principal for Inclusions and Head of Year 9. I am writing to you at the start of the academic year to share some key pieces of information to support you as parents/carers. Further information on many areas of academy life can also be found on our Chatham Grammar website and within the online Parent/Carer Handbook. I support Year 9 both academically and pastorally and work closely with Mrs Rose, our Year 9, 10 and 11 Pastoral Manager. Our Pastoral Team can be contacted on refernowcg@universityofkentacademiestrust.org.uk

Initial queries or concerns

If your child has any worries or concerns their first port of call is their subject teacher or Personal Tutor as listed below:

PT Group	House	Personal Tutor(s)
9Pt1	Angelou	Miss Keers, Ms Aguirre
9Pt2	Angelou	Mr Bennett
9Pt3	Seacole	Mr Bouffard
9Pt4	Seacole	Mr Coare
9Pt5	Sharman	Ms Jimoh
9Pt6	Kahlo	Mrs Lettington
9Pt7	Kahlo	Miss Lockett
9Pt8	Sharman	Mr Maheta

There is an opportunity to meet your child's Personal Tutor on 30th September, using our online parent/carer platform SchoolCloud. More details will follow shortly.

Houses

As well as Personal Tutor your child will have been allocated to one of our new houses; Angelou, Kahlo, Seacole or Sharman. Through the house system they will be involved in many projects, competitions and events. The leadership points they earn will contribute towards their house as well as individual rewards.

Student Hub

During the summer break we have developed our new Student Hub, this is a central one-stop-shop for students to support with a range of enquiries and needs. This is located at the entrance to the Stella Shaw building and is open for students during the working school day.

Homework setting

Homework is issued once per week per subject (except PE) and students have had this shared with them by their Personal Tutor. All homework set for Year 9 should take around 35 minutes to complete. For any queries relating to homework, please contact your child's subject teacher in the first instance.

The Year 9 Homework timetable is attached below for your reference:

9p1

Monday	Tuesday	Wednesday	Thursday	Friday
Art Drama English	Leadership DT	Science French	Maths IT Geog	Ethics History

9p2

Monday	Tuesday	Wednesday	Thursday	Friday
Ethics Dance	Geog Leadership Art	Science German	Maths IT English	DT History

9p3

Monday	Tuesday	Wednesday	Thursday	Friday
DT Music	Spanish History	Science Leadership	Maths Art English	IT Geog

9q1

Monday	Tuesday	Wednesday	Thursday	Friday
Drama Ethics	Maths History	Geog Science Leadership	French English Art	IT DT

9q2

Monday	Tuesday	Wednesday	Thursday	Friday
Dance Art English	Spanish Geog	History Science	Maths Leadership IT	DT Ethics

OUR COMMITMENT TO YOUR PRIVACY

From time to time we may use your personal information to communicate newsletters or marketing information about events, products and services offered by the school which we feel are relevant to you. We will communicate marketing information to you on the basis of "legitimate interest" due to your current relationship with the school. You will find further information about how we use your personal information in our Data Privacy Notice by visiting <http://www.chathamgirlsgrammar.medway.sch.uk/privacy-parents/>. Should you wish to opt out of receiving these communications at any time you can do so by contacting the school office via email: officeCG@universityofkentacademiestrust.org.uk

9q3

Monday	Tuesday	Wednesday	Thursday	Friday
Music Ethics English	Leadership Geog	History Science	Maths Spanish DT	Art IT

Attendance

I also wanted to include a brief reminder regarding attendance. I am sure you can appreciate why we need to be updated swiftly if there are changes in the health of your child. Should your child be absent for any reason, please contact the school by 8.30am for each day of absence. You can call the main school number 01634 851262, selecting option 1 for attendance or email attendancecg@universityofkentacademiestrust.org.uk. Please give a brief explanation for the reason for absence. Please keep the school updated with any changes. Should we need to discuss this further, you may be contacted by the Attendance Team.

It is already a pleasure to see how well the students have settled in since the start of term and we are confident that the new Personal Tutors and House system will further support this as the year progresses.

Yours sincerely



Katy Lutz
Assistant Principal

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